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ThesisBot Installation Guide and Demo (Acrobat X Pro)

**-Installation-**

After opening the Acrobat X Pro, it will prompt you to either “Open” or “Create” a new document. Pick either one to get past the prompt.

Click on Tools in the toolbar, and the tools pane will open on the right side.

Click on Action Wizard and then “Create New Action”

In the new window, click on “More Tools” (the bottom tab in the left pane), and then “Execute Javascript”

Change to the “Start with: “ and “Save to: “ drop-down menus to “Ask When Action is Started”

Double click on the Options Icon just below the “Options” label

In the new window delete the existing text, and paste in the ThesisBot code.

Press OK to close the window.

Then press Save, and a prompt titled “Save Action” will open.

Enter a name for the batch sequence – “ThesisBot” and description (optional)

After pressing OK, the sequence should be available under the “Action Wizard” tab in the right pane.

**-Demo-**

Click on the action under the “Action Wizard” tab in the right pane.

If a prompt opens press next to get to Action Menu.

Click on “Add Files…” on the top left of the Action Menu to select files you want to process.

Select either “Add Files…” or “Add Folders…” and locate the directory (or files)

The selected files should populate the Action Menu.

Press “Next”, and a prompt will open to confirm output directory.

When you confirm the directory, ThesisBot will start to run.

ThesisBot will create a new PDF document.

Open the attachments of this document to locate the generated spreadsheet.